

BACHELOR OF ARTS

B.A.

Indira Gandhi National Open University, India (IGNOU)

Partner Institute: Open Minds International, Singapore

PI Code: 9301

The Open Minds International in conjunction with Indira Gandhi National Open University invites applications for the **Bachelor of Arts** Programme.

This Programme offers those holding a **10+2** or equivalent qualifications, an opportunity to upgrade their knowledge and skills to a bachelor's degree from a well-known Open University.

The Open University approach is more learners oriented and the student is an active participant in the teaching and learning process. Most of the instruction is imparted through distance learning material comprising of printed text, audio-visual material and counseling sessions.

The Bachelors Degree programme has a total of **96 credits** to be completed in a minimum of **3 years**. However a student can study at his own pace and complete the programme in **6 years**. Counselling sessions are provided on weekdays evenings or on Saturdays. A student is not required to attend regular counseling sessions.

The University follows the credit system for its undergraduate programmes. Each credit system amounts to 30 hrs of study comprising of all learning activities.

Eligibility: 10+2 or BPP

Students who have lesser qualifications than those of 10+2 will undergo Bachelor Preparatory Programme (BPP) after which they will be admitted to B.A.

Exam: June and December Every Year

Medium: English/Hindi

PROGRAMME CURRICULUM

The Bachelor's Degree Programme has three major components:

- ❖ Foundation Courses - 24 Credits
- ❖ Elective Courses - 64 or 56 Credits
- ❖ Application-Oriented Courses- 8 or 16 Credits

Year-Wise Scheme of Study

Year of Study	Foundation Courses	Elective Courses	Application-Oriented Courses	Total Credits
First Year	16 Credits	16 Credits	-	32Credits
Second Year	8 Credits	24 Credits	-	32 Credits
Third Year		24 Credits or 16 Credits	8 Credits or 16 Credits	32 Credits
Total	24 Credits	56/64 Credits	8/16 Credits	96 Credits

FOUNDATON COURSES: (B.A/B.Com/ B.Sc/ B.S.W)

LIST OF FOUNDATION COURSES

Course Code	Course Title	Credits
FHS-1	Foundation Course in Humanities and Social Science	8
FST-1	Foundation Course in Science &Technology	8
FEG-1	Foundation Course in English-1	4
	OR	
FHD-2	Foundation Course in Hindi-2	4
<i>Any one of the following Courses:</i>		
FEG-2	Foundation Course in English-2	4
BHDF-101	Foundation Course in Hindi-1	4
FAS-1	Foundation Course in Assamese	4
FBG-1	Foundation Course in Bengali	4
FGT-1	Foundation Course in Gujarati	4
FKD-1	Foundation Course in Kannada	4
FML-1	Foundation Course in Malayalam	4
FMT-1	Foundation Course in Marathi	4
FOR-1	Foundation Course in Oriya	4
FPB-1	Foundation Course in Punjabi	4
FTM-1	Foundation Course in Tamil	4
FTG-1	Foundation Course in Telugu	4
FUD-1	Foundation Course in Urdu	4
BSKF-001	Foundation Course in Sanskrit	4

Foundation Courses are compulsory for all students who want to obtain Bachelor's Degree. You have to earn 24 Credits of Foundation Courses.

To earn 24 Credits in foundation Course, you have to compulsorily take FHS-1, FST-1, FEG-1 OR FHD-2 and any one of the remaining courses. (For B.A. Students FST-1 would be available in IIInd Year.)

ELECTIVE COURSES: (B.A./B.Com/B.Sc/B.S.W.)

LIST OF ELECTIVE COURSES

COMMERCE:

Course Code	Course Title	Credits
ECO-01	Business Organization	4
ECO-02	Accountancy -I	4
ECO-03	Management Theory	4
ECO-05	Mercantile Law	4
ECO-06	Economic Theory	4
ECO-07	Elements of Statistics	4
ECO-08	Company Law	4
ECO-09	Money, Banking and Financial Institutions	4
ECO-10	Elements of Costing	4
ECO-11	Elements of Income Tax	4
ECO-12	Elements of Auditing	4

ECO-13	Business Environment	4
ECO-14	Accountancy -II	4

ENGLISH:

Course Code	Course Title	Credits
EEG-01	Language Through Literature	8
EEG-02	The Structure of Modern English	8
EEG-03	Communication Skills in English	8
EEG-04	English for Practical Purposes	8
EEG-05	Understanding Prose	8
EEG-06	Understanding Poetry	8
EEG-07	Understanding Drama	8
EEG-08	Reading the Novel	8

HINDI:

Course Code	Course Title	Credits
EHD-01	Hindi Gadya	8
EHD-02	Hindi Kavya	8
EHD-03	Hindi Sahitya Ka ithihas evam Sahitya Parichaya	8
EHD-04	Madhya Kaleen Bhartiya Sahitya:Samaj aur Nav Jagran	8
EHD -05	Adhunik Bharatiya Sahitya:Rashtriya Chetana aur Nav Jagran	8
EHD-06	Hindi Bhasa:Itihas aur Vartman	8
EHD-07	Hindi Samranchna	8
EHD-08	Prayojanmulak Hindi	8

ECONOMICS:

Course Code	Course Title	Credits
EEC-11	Fundamentals of Economics	8
EEC-12	Indian Economic Development since Independence	8
EEC-13	Elementary Statistical Methods and Survey Techniques	8
EEC-14	Agricultural Development in India	8
EEC-05	Elementary Mathematical Methods in Economics	4
EEC-06	Patterns of Economic Development: A Comparative Study	8
EEC-07	Industrial Development in India	8
EEC-10	National Income Accounting	8
EEC-19	Indian Financial Systems	4

HISTORY:

Course Code	Course Title	Credits
EHI-01	Modern India 1857-1964	8
EHI-02	India:Earliest Times to the 8th Century A.D.	8
EHI-03	India from 8th to 15th Century A.D	8
EHI-04	India from 16th to Mid 18th Century	8
EHI-05	India from Mid 8th to Mid 19th Century	8
EHI-06	History of China and Japan 1840-1949	8

EHI-07	Modern Europe (Mid 18th to Mid 20th Century)	8
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PUBLIC ADMINISTRATION:

Course Code	Course Title	Credits
EPA-01	Administrative Theory	8
BPAE-102	Indian Administration	8
EPA-03	Development Administration	8
EPA -04	Personnel Administration	8
EPA-05	Financial Administration	8
EPA-06	Public Policy	8

POLITICAL SCIENCE:

Course Code	Course Title	Credits
EPS-11	Political Ideas and Ideologies	8
EPS-12	Government and Politics in India	8
EPS-03	Modern India Political Thought	8
EPS-15	South Asia: Economy ,Society and Politics	8
EPS-06	Government and Politics in East and South-East Asia	8
EPS-07	International Relations	8
EPS-08	Government and Politics in India	8
EPS-09	Cooperative Government and Politics	8

SOCIOLOGY:

Course Code	Course Title	Credits
ESO-11	The Study of Society	8
ESO--12	Society in India	8
ESO-13	Sociological Thought	8
ESO-14	Society and Stratification	8
ESO-15	Society and Religion	8
ESO -16	Social Problems in India	8

RURAL DEVELOPMENT:

Course Code	Course Title	Credits
ERD-1	Rural Development: Indian Context	8

MATHEMATICS:

Course Code	Course Title	Credits
MTE-01	Calculus	4
MTE-02	Linear Algebra	4
MTE-04	Elementary Algebra (To be taken	2
MTE-05	Analytical Geometry together)	2
MTE-06	Abstract Algebra	4
MTE-07	Advanced Calculus	4
MTE-08	Differential Equations	4
MTE-09	Real Analysis	4
MTE-10	Numerical Analysis	4
MTE-11	Probability and Statistics	4
MTE-12	Linear Programming	4
MTE-13	Discrete Mathematics	4
MTE-14	Mathematical Modeling	4

- ❖ **For taking Mathematics course study of the subject up to 10+2 level is compulsory. For doing a major in Mathematics, MTE-1, MTE-2, MTE-4 to MTE-9 are compulsory core courses.**

APPLICATION-ORIENTED COURSES: (B.A./B.Com/B.Sc)

LIST OF APPICATION-ORIENTED COURSES:

Course Code	Course Title	Credits
AMK-1	Marketing	4
AED-1	Export Procedure and Documentation	4
ATR-1	Translation	8
AFW-E	Feature Writing (English)	4
	OR	
AFW-H	Feature Lekhan (Hindi)	4
AWR-E	Writing For Radio (English)	4
	OR	
AWR-H	Radio Lekhan (Hindi)	4
AHE-1	Human Environment (Theory 6 Credits+ 2 Credits Project)	8
ACC-1	Organizing Child Care Services	8
ANC-1	Nutrition for the Community	8
AOM-1	Office Organization and Management	4
ASP-1	Secretarial Practice	4
AEC-1	Environmental Chemistry (Theory 6 Credits+ 2 Credits Lab work)	8
APM-1	Integrated Pest Management (Theory 6 Credits +2 Credits Project)	8
AMT-1	Teaching of Primary School Mathematics (Theory 6 Credits+ 2 Credits Project)	8
AST-1	Statistical Techniques	4
AOR-1	Operation Research	4
ACS-1	Application Oriented Course in Consumer Studies	8
CTE-3	Teaching Strategies (English)	4
CTE-4	Teaching English Elementary School (To be taken Together)	4
	OR	
CTE-5	Teaching English Secondary School	4

BA Major or General

To do BA Major in a particular discipline , must choose courses worth 48 credits in that discipline (for Mathematics 40 Credits).

Elective Courses are available in a phased manner ie Courses from Group one and Group two are available in first year and some more choices are available in Second year and remaining in third year. Please check with Open Minds International before selection of courses.

GROUPS OF ELECTIVE COURSES:

Group 1: EHD-1, EHD-5, EEG-1, EPS-11, EHI-1, EHI-7, EEC-11, EPA-1, ESO-11, MTE-1, MTE-4, MTE-5, ECO-1, ECO-2

Group 2: EHD-2, EHD-8, EEG-2, EPS-11, EHI-2, EEC-12, BPAE-102, ESO-12, MTE-2, MTE-6, ERD-1

Group 3: EHD-3, EEG-3, EEG-8, EPS-3, EPS-8, EHI-3, EEC-10, EEC-13, EPA-3, ESO-13, MTE-7, MTE-8, ECO-5, ECO-7

Group 4: EHD-6, EEG-5, EPS-7, EHI-4, EEC-14, EPA-4, ESO-14, ECO-3, ECO-12, ECO-13, ECO-14, ECO-06, MTE-9, MTE-10

Group 5: EHD-7, EEG-6, EEC-5, EEC-19, EHI-5, ESO-15, EPA-5, EPS-15, ECO-8, ECO-9, MTE-11, MTE-12

Group 6: EHD-4, EEG-4, EEC-6, EEG-7, EEC-7, EHI-6, EPS-6, EPS-9, ESO-16, EPA-6, ECO-10, ECO-11, MTE-13, MTE-14

INSTRUCTIONAL SYSTEM

PRINT MATERIAL (STUDY MATERIAL): The print material prepared by the University is self-instructional in nature. Each course is divided into number of Blocks. The printed materials would be sufficient to write assignment responses and prepare for the term-end examination.

ASSIGNMENTS:

Assignments constitute the continuous evaluation. The submission of assignments is compulsory. The Grade/Marks you get in your assignments will be counted in your result.

The main purpose of the assignment is to test your comprehension of the learning material you receive from us and also to help you get through the courses.

Assignments are uploaded on the site www.ignou.ac.in from the month of Jan.

TERM-END EXAMINATION (TEE):

Another component of the evaluation system is the term-end examination.

The University conducts the term-end examination twice in a year i.e. in June and in December.

- ✓ If you fail to get D grade in the term end examination of the particular course, you will be eligible to reappear in the next term end examination for the same course.

Term-End Examination carries 70% weightage and 30% in the assignments.

To be eligible to appear at the term end examination in any course, you are required to fulfill the following conditions:

- You should have registered (opted) for the respective courses.
- You should have submitted all the assignments for the respective courses.
- You should have submitted the examination form in time.

You need to fill the exam form at Open Minds International Office.

Kindly be careful in writing your enrolment number and subject code while filling the exam form. Any mistake in writing the enrolment number or course code will result in non – declaration of your result.

EVALUATION:

Continuous evaluation in the form of periodic compulsory assignments carries a weightage of 30% for each Course. The Term-End Examination has a weightage of 70% of the total for each course. Students admitted in January Cycle session will have to appear for TEE in December for the first time and students admitted in July Cycle session will have to appear for the TEE in June for the first time.

Change in the Course:

Request for change in courses will be entertained within one and half month of the commencement of the program with respect to requisite fee.

Change of Programme:

Change of Programme from B.A to B.Com or B.Com to B.A. is permitted only in the first year of study within one month of the commencement of the program with respect to requisite fees.

Change of Medium: Change of Medium is permitted only in one month of the commencement of the Programme.

OPEN MINDS INTERNATIONAL (IGNOU Partner in Singapore since 2001)

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